

**Accreditation services are available to all third-party Management System Certification Bodies that meet the following requirements:**

- Have at least two certified customer
- Have completed at least one Internal Audit and one Management Review
- Have a management system based on the requirements of the ISO/IEC 17021 series of standards (as applicable)
- Have at least one auditor or pool of auditors approved for all each IAF technical cluster, critical codes, / technical areas or category in the requested scope of accreditation

**Certification bodies must provide the following when seeking a quote for accreditation:**

**1- Applicant Management System**

- Formal application
- Quality documentation Manual and associated procedures
- List of all auditors and decision makers, including information on the IAF codes, categories or technical areas approval for which listed individuals have demonstrated competence
- List of all certified customers
- List of entities operating on behalf of the certification body (this includes branch offices, franchisees, subcontractors, etc.)
- List of countries in which certifications have been issued

**2- Certification bodies must provide the following prior to NACI onsite assessment:**

- Schedule and information for witness audits to be conducted
- Auditor documents (confidentiality/impartiality agreement, contract, competence evaluation )
- Audit program (full certification cycle)
- Audit plan (specific to audit being witnessed)
- Stage 1 results (if applicable)
- Logistical arrangements (e.g., for accommodation) for assessment team
- Updated quality documentation and associated procedures
- All requested scopes must be in the format used in application form

**3- References and Normative Documents:**

3.1 Publications listed in Annex A related to Management System (MS) Certification bodies

- ISO/IEC Standard 17021 series of standards as applicable in Annex A
  
- All IAF Mandatory Documents (MD)  
([https://www.iaf.nu/articles/Mandatory\\_Documents\\_/38](https://www.iaf.nu/articles/Mandatory_Documents_/38))
- IAF Resolutions related to accreditation bodies and transitions as available on the 37 IAF website
- All IAF Informative Documents (ID)  
([https://www.iaf.nu/articles/Informative\\_Documents\\_/32](https://www.iaf.nu/articles/Informative_Documents_/32))
  
- Note: some example IAF Informative Documents (ID) and All IAF Mandatory Documents (MD) are list in Annex B
  
- ISO/IEC Standard 17000, Conformity assessment – Vocabulary and general principles

Note1: some example IAF Informative Documents (ID) and IAF Mandatory Documents (MD) are list in Annex B

Note2: For more information please see:

IAF: International Accreditation Forum ([www.iaf.nu](http://www.iaf.nu))

APAC: Asia Pacific Accreditation Cooperation ([www.apac-accreditation.org](http://www.apac-accreditation.org))

Food Safety System Certification (FSSC) – [www.fssc22000.com](http://www.fssc22000.com)

International Organization for Standardization (ISO) – [www.iso.org](http://www.iso.org)

## **Annex A**

### **QMS Scope- Quality management systems**

- ISO/IEC 17021-1:2015, Conformity assessment – Requirements for bodies providing audit and certification of management systems – Part 1: Requirements.
- ISO/IEC TS 17021-3:2017, Conformity assessment – Requirements for bodies providing audit and certification of management systems – Part 3: Competence requirements for auditing and certification of quality management systems.
- ISO 9001:2015 Quality management systems – Requirements (QMS)

### **EMS Scope - Environmental management systems**

- ISO/IEC 17021-1:2015, Conformity assessment – Requirements for bodies providing audit and certification of management systems – Part 1: Requirements
- ISO/IEC TS 17021-2:2016, Conformity assessment – Requirements for bodies providing audit and certification of management systems – Part 2: Competence requirements for auditing and certification of environmental management systems.
- ISO 14001:2015 Environmental management systems – Requirements with guidance for use (EMS).

### **OH&SMS scope- Occupational health and safety management systems**

- ISO/IEC 17021-1:2015, Conformity assessment – Requirements for bodies providing audit and certification of management systems – Part 1: Requirements
- ISO/IEC 17021-10:2018, Conformity assessment – Requirements for bodies providing audit and certification of management systems – Part 10: Competence requirements for auditing and certification bodies of occupational health and safety management systems
- ISO 45001:2018 occupational health and safety management systems requirements with guidance for use.

## **Annex A**

### **FSMS Scope- Food safety management systems**

- ISO/IEC 17021-1:2015, Conformity assessment – Requirements for bodies providing audit and certification of management systems – Part 1: Requirements
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- ISO/TS 22003: 2013, Food Safety Management Systems – Requirements for bodies providing audit and certification n of food safety management systems.
- ISO 22000: 2018, Food safety management systems– Requirements for any organization in the food chain
- Depending on the scope of CB certification there are requirements for prerequisite programs; for example, Food Processors use ISO/TS 22002-1: Prerequisite programs on food safety – Part 1: Food manufacturing, Food Packaging Manufacturers use the ISO/TS 22002-4: Prerequisite programs on food safety – Part 4: Food packaging manufacturing, etc.

### **EnMs Scope - Energy management systems**

- ISO/IEC 17021-1:2015, Conformity assessment – Requirements for bodies providing audit and certification of management systems – Part 1: Requirements
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- ISO 50001:2018, Energy management systems – Requirements with guidance for use.
- ISO 50003: 2014 Energy Management System – Requirements for bodies providing audit and certification of EnMS

## **Annex B**

- International Accreditation Forum (IAF) ID 1, Informative Document for QMS and EMS Scopes of Accreditation.
- International Accreditation Forum (IAF) MD 1, Certification of Multiple Sites Based on Sampling.
- International Accreditation Forum (IAF) MD 2, Transfer of Accredited Certification of Management Systems.
- International Accreditation Forum (IAF) MD 3, Advanced Surveillance and Recertification Procedures (ASRP).
- International Accreditation Forum (IAF) MD 4, Use of Computer Assisted Auditing Techniques (“CAAT”) for Accredited Certification of Management Systems.
- International Accreditation Forum (IAF) MD 5, Determination of Audit Time of Quality and Environmental Management Systems.
- International Accreditation Forum (IAF) MD 7:2010 Harmonisation of Sanctions
- International Accreditation Forum (IAF) MD 10, Assessment of Certification Body Management of Competence in Accordance with ISO/IEC 17021:2011.
- International Accreditation Forum (IAF) MD 11, Application of ISO/IEC 17021 for Audits of Integrated Management Systems (IMS).
- International Accreditation Forum (IAF) MD 12, Accreditation Assessment of Conformity Assessment Bodies with Activities in Multiple Countries
- International Accreditation Forum (IAF) MD 16: Application of ISO/IEC 17011 for the Accreditation of Food Safety Management Systems (FSMS) Certification Bodies
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- International Accreditation Forum (IAF) MD 21:2018 Requirements for the Migration to ISO 45001:2018 from OHSAS 18001:2007
- International Accreditation Forum (IAF) MD 22:2018 Application of ISO/IEC 17021-1 for the Certification of Occupational Health and Safety Management Systems (OH&SMS)
- International Accreditation Forum (IAF) MD 23:2018 Control of Entities Operating on Behalf of Accredited Management Systems Certification Bodies